

2024-25 DOWNTOWN EASTSIDE SMALL ARTS GRANTS

If you are an emerging artist connected to the Downtown Eastside with an idea for an original art project, this program is for you!

What is this program?

The Downtown Eastside Small Arts Grants (DTES SAG) program is a partnership between Carnegie Community Centre and Vancouver Foundation. Our goal is to help emerging artists develop their skills and increase the visibility of their artwork.

How can this program help me?

We support emerging artists develop their skills and increase the visibility of their artwork with grant awards ranging from \$500 - \$1000 to individual DTES Artists. With this money, you can buy what you need to take your art to the next level!

What do I need to do?

Apply! In order to receive a grant, artists have to complete and submit a grant application. Then, the Volunteer Advisory Committee reviews applications for funding. The Volunteer Advisory Committee is made up of DTES Artists. Please note, not all applicants receive funding. If you are successful in your application, in addition to creating your project, you are required to complete a final report approximately 6 months after receiving your cheque. A Final Report Template will be provided.

When does all this happen?

Applications are open now! If your application is approved for funding, you will receive your cheque approximately eight weeks after you receive your notification.

Interested? Great!

Complete an application! Apply online at www.vancouverfoundationsmallarts.ca. Paper applications can be picked up from Carnegie Community Centre. How to submit your application can be found on the last page.

Have questions? We would love to be in touch with you. Contact the DTES Small Arts Grants office by phone (778) 953.3156 or email at dtesartsgrants@gmail.com.

2024-25 DTES SMALL ARTS GRANTS: APPLICATION

This application is organised into 4 parts:

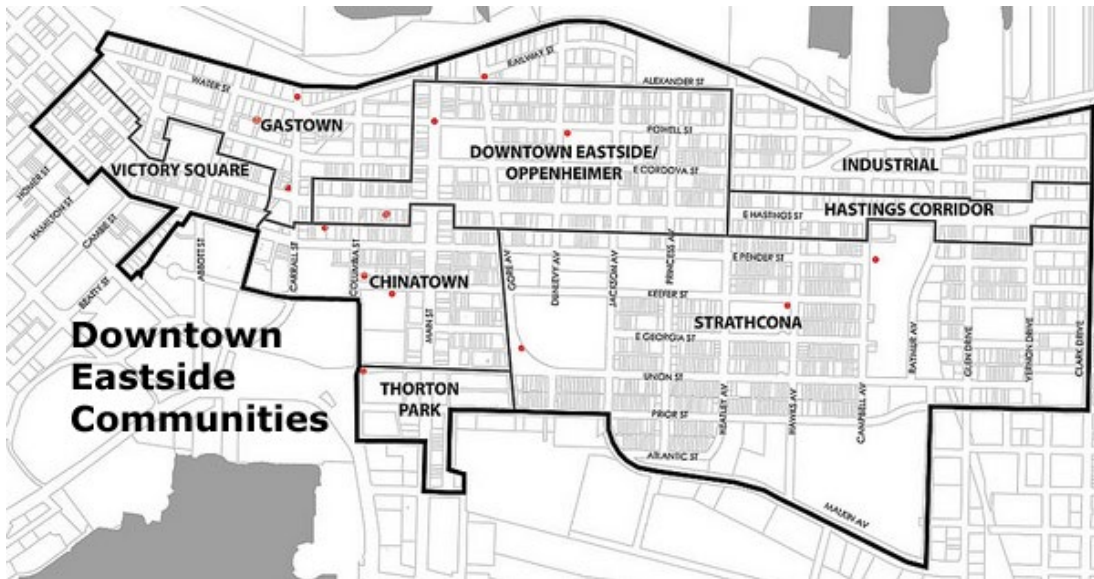
1. The Artist and the Downtown Eastside
2. Your Project: What It Is and How You'll Do It
3. About the Artist
4. Support Material

1. THE ARTIST AND THE DOWNTOWN EASTSIDE

First Name: (Legal Name)		Last Name: (Legal Name)	
Residential Address:			
City:	Province:	Postal code:	
Phone:		*Email Address:	

Please note: you are required to submit an email address for your application to be considered.

Do you live in the Downtown Eastside as described by the map below? Yes No



NOTE: The boundaries of the Downtown Eastside (as described by the map below) are:

- north: rail yards and port lands
- south: Malkin Avenue
- west: Richards Street
- east: Clark Drive

How would you describe your connection to the DTES? This may include attending programs, social activities, volunteer or paid work opportunities and more!

What type (or types) of art does your project include? Select up to 3 of the options below.

- | | |
|---|--|
| <input type="checkbox"/> Beading | <input type="checkbox"/> Jewellery |
| <input type="checkbox"/> Cartooning | <input type="checkbox"/> Literary / Publishing |
| <input type="checkbox"/> Carving / Woodwork | <input type="checkbox"/> Mixed Media |
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Music |
| <input type="checkbox"/> Fashion-clothing | <input type="checkbox"/> Painting |
| <input type="checkbox"/> Film | <input type="checkbox"/> Performance |
| <input type="checkbox"/> First Nations | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Illustration / Drawing | <input type="checkbox"/> Body Art |
| | <input type="checkbox"/> Sculpture |
| | <input type="checkbox"/> Culinary Arts |
- Other (describe): _____

As an emerging artist, please name at least three artistic skills and at least three professional/business skills (non artistic) that you would like to develop through your proposed project. (For example: artistic skills might be blending colour, shading, and stretching canvas; professional skills might be budgeting, time management, and online promotion).

Artistic Skill #1: _____	Professional Skill #1: _____
Artistic Skill #2: _____	Professional Skill #2: _____
Artistic Skill #3: _____	Professional Skill #3: _____

Have you applied to receive funding from DTES Small Arts Grants before? Yes No
If so, how many years have you received funding? 0 1 2 3 3+

If you have received funding before, how did it support you as an emerging artist? (Questions to consider: did you grow as an artist? As a person? If so, how? Why is that important to you?)

Are you applying for or will you be receiving any other grants for your project?

Yes

No

If so, please describe: _____

2. YOUR PROJECT: WHAT IT IS, HOW YOU'LL DO IT, AND WHY?

What are you going to make? First, let's find out what your project is. For the questions below, the goal is to describe the actual results of your project (things that can be seen, touched, heard, etc.) in as much detail as possible. Remember that you know what your project is, but the jury doesn't! Give them as much information as you can to help them understand your amazing ideas! Consider the following questions when describing your project:

- **What will people see and experience when they look at your project?**
- **What will people feel when they touch your project?**
- **What will people hear when they listen to your project?**
- **What are you going to make?**
- **Will you be taking workshops or classes to aid in your project?**

Use any or all of the questions above, to help you describe your project below:

Now, let's find out how you will do your project. In the timeline below, the goal is to create a big "to do" list by plotting specific tasks that need to be completed at specific times. This an important question, so answer as fully as possible. Remember that you know how to do your project, but the jury doesn't know how you'll do it! Give them as much information as possible so they can understand your process!

TIMELINE

Timeline (Month)	What will you do?	What will DTES SAG do?
		<ul style="list-style-type: none"> • Distribute cheques to successful applicants
		<ul style="list-style-type: none"> • Events for Grantees
		<ul style="list-style-type: none"> • Help successful applicants create Artist Pages on the Vancouver Foundation website • Host skill-building workshops for successful applicants
		<ul style="list-style-type: none"> • Release Group Show Application Forms and promote other opportunities
		<ul style="list-style-type: none"> • DTES SAG Group Show exhibition (pending Public Health Orders)
Month 6		<ul style="list-style-type: none"> • Collect Final Reports from successful applicants.

Where will you present your project to the public? (For example, a specific gallery).

When will you present your project to the public? (For example, a specific time, date, and/or month).

How did you hear about the DTES Small Arts Grants Program?

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Carnegie Newsletter | <input type="checkbox"/> VAC Member |
| <input type="checkbox"/> Social Media | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Heart of the City Festival Program | |
| <input type="checkbox"/> Website | |

EXPENSES

Please note that receipts are not necessary, however you must provide a detailed report. Note: we do not support studio rental or art-making time, etc. Expenses should include taxes and contingencies (e.g. unforeseen circumstances) spent within each section below. Do not list all tax and contingency expenses on the Other line, these expenses should be throughout your budget.

<p>CAPITAL + EDUCATIONAL COSTS = \$200 or less</p> <p>CAPITAL costs are items that do not get used-up in the process of making art (e.g. cameras, carving tools, etc.). C = \$ _____ Describe: _____</p> <p>EDUCATIONAL costs (e.g. taking classes or workshops, or learning materials related to the project). E = \$ _____ Describe: _____</p>	<p>C + E = \$ _____ Amount may not be more than \$200</p>
<p>Professional services (e.g. web design, business cards, printing, framing, etc.) Describe: _____</p>	<p>\$ _____</p>
<p>Materials (e.g. paint, clay, textiles, frames, canvas, ink) Describe: _____</p>	<p>\$ _____</p>
<p>Promotion (e.g. posters, flyers, ads) Describe: _____</p>	<p>\$ _____</p>
<p>Presentation (e.g. a solo show, a craft fair, refreshments for reception) Describe: _____</p>	<p>\$ _____ Amount may not be more than \$100</p>
<p>Facilities rental (if applicable, e.g. exhibition space) Describe: _____</p>	<p>\$ _____ Amount may not be more than \$200</p>
<p>Other Describe: _____</p>	<p>\$ _____</p>
<p>Additional Funding: _____ Include information on additional funds for the project, if applicable</p>	<p>\$ _____</p>
<p>Total Expenses</p>	<p>\$ _____ Total expenses <u>may not exceed</u> \$1,500</p>
<p>How much are you asking for from the DTES Small Arts Grants Program?</p>	<p>\$ _____ The amount requested may not be more than \$1,000</p>

3. ABOUT THE ARTIST

The following questions are **optional**. You are not required to answer them. However, your answers are important to us. We want to understand the lives of our artists. These answers will not affect your grant application. We use this information to ensure applicants represent the diversity of our community. Your information can help us to improve our granting process. The information is confidential and for our use only.

Name
1. Age Range <input type="checkbox"/> 18-24 <input type="checkbox"/> 25-34 <input type="checkbox"/> 35-44 <input type="checkbox"/> 45-54 <input type="checkbox"/> 55-64 <input type="checkbox"/> 65-74 <input type="checkbox"/> 75 and older
2. Gender <input type="checkbox"/> Non-Binary <input type="checkbox"/> Trans <input type="checkbox"/> Two Spirit <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> _____
3 a. Were you born in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No b. How long have you lived and/or worked in the Downtown Eastside? <input type="checkbox"/> less than one year <input type="checkbox"/> 1-5 years <input type="checkbox"/> 5 years or more c. Please select which best describes your current housing situation. <input type="checkbox"/> Home owner <input type="checkbox"/> Renter <input type="checkbox"/> Co-op <input type="checkbox"/> Shared Housing <input type="checkbox"/> Temporary Shelter If you do not see your housing situation listed, please enter your preferred term here: _____
4 a. Do you identify as an Indigenous Person? (The term "Indigenous" refers to First Nations, Inuit, and Métis people collectively). <input type="checkbox"/> Yes <input type="checkbox"/> No b. If yes, please share your heritage here: <input type="checkbox"/> First Nations <input type="checkbox"/> Métis <input type="checkbox"/> Inuit <input type="checkbox"/> _____
5. What is your preferred language of communication? <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Vietnamese <input type="checkbox"/> Punjabi <input type="checkbox"/> Cantonese <input type="checkbox"/> Mandarin <input type="checkbox"/> Tagalog <input type="checkbox"/> (Write the name of the other language here.) _____

4.Support Materials

You are required to supply support materials as part of your application. These can be included with your online application or emailed to dtesartsgrants@gmail.com or dropped off at the Carnegie Centre. **Please email dtesartsgrants@gmail.com for drop off instructions.**

DO NOT SEND ORIGINALS—SUPPORT MATERIALS WILL NOT BE RETURNED

- LABEL EVERYTHING! CDs, DVDs, cases, envelopes, paper, prints, posters, digital files...EVERYTHING! 😊 Name, Title, Medium (if it's a photo of artwork)
- YouTube or Vimeo links are acceptable. Please do not send any other links to images or videos No Facebook

Visual artists: Send **THREE** (3) separate images

Accepted formats:

- Prints/photocopies no larger than 8.5" x 11" each labelled with a title and your name
- Digital images THREE (3) separate files (3 JPEGs or PDFs), each file not exceeding 2 MB.

NOTE: All files must be named with the artist's last name and image's title separated by an underscore '_' (e.g. Smith_WonderlandScene).

Videographers: All samples combined **must not exceed TEN minutes.**

Accepted formats:

- YouTube and/or Vimeo links
- DVDs or
- USB flash drive

NOTE: Please select work from within the past five years.

Musicians: **THREE** (3) recorded original songs and their lyrics and/or charts.

Accepted formats:

- YouTube and/or Vimeo links
- CDs or
- DVDs

NOTE: Include images of performances, posters, & other promo materials.

Writers: Content should be at least 1000 words. For poetry send **10 poems or 500 words**, whichever is less.

Accepted formats:

- Photocopies of manuscripts, screenplays, chapbooks, poetry, etc.
- For text files, please use PDF or Microsoft Word files..

NOTE: Include where your work has been seen/published.

Performers: Send us a list of places where you have performed.

Accepted formats:

- YouTube and/or Vimeo links
- DVDs or
- USB flash drive

NOTE: Include posters; magazine or newsletter articles related to your public performances

Personal information release

Only the Program Coordinator and staff, Resident Advisory Committee members and Vancouver Foundation staff have permission to see your application. With your approval, the DTES Small Grants website will feature a photograph of you and your artwork. Carnegie Community Centre and the Vancouver Foundation may also use these images, with your permission.

Mailing List Consent

- Yes, I would like to receive general information about the DTES Small Arts Grants program by email.

Signature _____ Date _____

APPLICATION CHECKLIST

- I have included my contact information
- I have answered all the questions
- I have completed my Timeline
- I have completed my Budget
- I have included samples of my artwork
- I have signed and dated my application
- I have photocopied my application for my own records

Terms and Conditions: DTES Small Arts Grants Application

1. Applicants must demonstrate an original art practice. Artists are required to submit a sample of their work.
2. Preference will be given to applicants who have neither received nor applied for government funding within the past three years (e.g. BC Arts Council, Canada Council, Creative BC).
3. Preferences will be given to new projects or those applicants who have been funded for fewer than three years in a row.
4. Artists must present their work to the public. Artists are required to acknowledge funders as part of that presentation. Possible wording includes “This project was (partially) funded by the DTES Small Arts Grants Program and Vancouver Foundation”, or “The artist appreciates funding received from the DTES Small Arts Grants Program and Vancouver Foundation”. Contact the Coordinator for approved logos.
5. Grants are not intended to pay for food or rent (personal or studio). You cannot pay yourself a salary. However, you may hire others to help you achieve the goals of your project (e.g. web designers, printers, actors, lighting technicians, recording engineers).
6. Please note, we generally do not support community projects or celebrations, although there are certain exceptions, e.g. if an artist is developing a dance piece for certain celebrations. Review Vancouver Foundation’s Grants criteria as your project may be eligible for funding through different programs.

[Neighbourhood Small Grants](#)

[Greenest City Neighbourhood Small Grants](#)

[DTES Small Arts Grants](#)

7. You may build educational costs and capital costs into your project budget. The sum of both may not exceed \$200. Educational costs include things such as taking a course or purchasing instructional materials.
8. A capital cost must be directly related to the proposed project. A capital cost is a one-time purchase of a necessary item or equipment that will be used for this and future art projects and does not get ‘used up’ (like paint or clay) in the process of making the art. A grinder or a camera would be an example of a capital cost. The sum of your capital cost plus your educational cost may not exceed \$200.
9. Artists must have a contact phone number with voicemail and be working towards having their own email address for online communication.

10. Artists receiving their 3rd grant are required to develop a gallery page on the vancouverfoundationsmallarts.ca website.
11. Artists may apply for one DTES Small Arts Grant per year. If you apply for an Individual grant, you are not eligible to also apply for a Group grant, and vice versa. Artists applying for more than one grant will be disqualified.
12. Grants are for art projects that begin after the grant decisions are made. Grants may not be used for retro-funding.
13. Artwork must follow acceptable community standards. DTES Small Arts Grants do not support works that exploit an individual's vulnerability. For example, when photographing, consider: "Would I like to be documented in this situation?"
14. All projects must be completed and Final Reports submitted by the end of June to fulfill grant requirements. Not completing the project and/or submitting a final report by the end of June will result in Artists being ineligible to re-apply the following year.
 - Final Reports must include images and/or video of your project presentation.
 - A Final Report Template can be provided.
 - Please ask program coordinator for support if you have questions about meeting these requirements.

How do you apply?

- You must use the DTES Small Arts Grants application form to apply for a grant.
- You may attend an information session to get help with your application, contact coordinator for dates and times.
- If you have any questions about the DTES Small Arts Grants, please contact: dtesartsgrants@gmail.com or (778)953.3156.

Submitting your grant application

Applications may be submitted:

- Online: www.vancouverfoundationsmallarts.ca
- In person: dropped off at the Third Floor Program Office, Carnegie Community Centre
- By email: dtesartsgrants@gmail.com
- By mail: DTES Small Arts Grants Program, Attn: Coordinator, Carnegie Centre, 401 Main Street, Vancouver, B.C. V6A 2T7

If your grant application is successful you will receive a confirmation via email