

2024-25 DOWNTOWN EASTSIDE SMALL ARTS GRANTS: GROUP PROJECTS

If you are an emerging artist group connected to the Downtown Eastside with an idea for an original art project, this program is for you!

What is this program?

The Downtown Eastside Small Arts Grants (DTESSAG) program is a partnership between Carnegie Community Centre and Vancouver Foundation. Our goal is to help emerging artists to develop their skills and increase the visibility of their artwork.

How can this program help me?

Group project grants provide support to emerging artist groups to collaborate in making and showcasing art, and strengthen their interactions through the process. Examples of a group project could include a live performance, a group exhibition, or a video production. Each group may have a maximum of four artists. The budget for your application may range from \$500 - \$1,000 per person. Groups may be 2 to 4 people. Groups may apply for up to a maximum of \$4,000 for groups of 4 people. The total grant awarded will be divided and distributed equally among the artists collaborating within a group. Groups have to tell us in an application how they will use the grant money. With this money, you can buy what you need to take your art to the next level!

What do I need to do?

Apply! In order to receive a grant, artist groups have to complete and submit a grant application. Then, the Volunteer Advisory Committee reviews applications for funding. The Volunteer Advisory Committee is made up of DTES Artists. Please note, not all applicants receive funding. If you are successful in your application, in addition to creating your project, you are required to complete a final report 6 months after receiving your cheque. A Final Report Template will be provided.

When does all this happen?

Applications are open now! If your application is approved for funding, you will receive your cheque approximately eight weeks after you receive your notification. How to submit your application is on page 3.

Interested? Great!

Complete an application! Apply online at www.vancouverfoundationsmallarts.ca. You can also pick up a paper copy from the info desk of the Carnegie Centre.

Have questions? We would love to be in touch with you. Contact the DTES Small Arts Grants office by phone (778)953.3156 or email at dtesartsgrants@gmail.com.

About the DTES Small Arts Grants for Groups

1. Applicants must demonstrate an original art practice. Each group member will be required to submit a sample of their work.
2. Groups will need to clearly demonstrate the role of each artist within the project, and how their project will be developed and showcased collaboratively.
3. Preference will be given to those applicants who have neither received nor applied for government funding within the past three years (e.g. BC Arts Council, Canada Council, Creative BC).
4. Group projects must be presented to the public. The project funder will need to be acknowledged. Possible wording includes, "This project was (partially) funded by the DTES Small Arts Grants Program and Vancouver Foundation", or "The artists appreciate funding received from the DTES Small Arts Grants Program and Vancouver Foundation". Contact the Coordinator for approved logos.
5. Grants are not intended to pay for food, rent, or studio rent. Artists cannot pay themselves a salary, however, they may hire others to help them achieve the goals of their project (e.g. web designers, printers, actors, lighting technicians, recording engineers).
6. Artists may build capital costs directly related to the proposed project into their group budget. A capital cost is a one-time purchase of a necessary item or equipment that will be used for this and future art projects and does not get 'used up' (like paint or clay) in the process of making the art. A grinder or a camera would be an example of a capital cost. Capital costs may not exceed \$200 per group member.
7. Preference will be given to new projects or those applicants who have been funded for fewer than three years in a row.
8. Group members may develop a web page on the vancouverfoundationsmallarts.ca website to showcase their project(s). They must have a contact phone number with voicemail, and be working towards having their own email address for online communication.
9. Please note that if you apply for an Individual grant, you will not be eligible to apply for a Group grant, and vice versa. Artists applying for more than one grant will be disqualified.
10. Grants are for art projects that begin after the grant decision is made in and end by June 30. Grants may not be used for retro-funding (e.g. if your event date is before your application is approved, the application is not eligible for funding).

11. Your artwork must follow acceptable community standards. DTES Small Arts Grants do not support works that exploit an individual's vulnerability. For example, when photographing, ask yourself: "Would I like to be photographed or videotaped in this situation?"
12. All projects must be completed and your group's Final Report submitted by the end of June in order to be eligible to re-apply the following year. Final Reports must include images and/or video of your project presentation.

How do you apply?

- You must use the DTES Small Arts Grants Group application form to apply for a grant.
- You may attend an information session to get help with your application, contact coordinator for dates and times.
- If you have any questions about the DTES Small Arts Grants, please contact: dtesartsgrants@gmail.com or (778)953.3156.

Submitting your grant application

Applications may be submitted:

- Online: www.vancouverfoundationsmallarts.ca
- In person: dropped off at the Third Floor Program Office, Carnegie Community Centre
- By email: dtesartsgrants@gmail.com
- By mail: DTES Small Arts Grants Program, Attn: Coordinator, Carnegie Centre, 401 Main Street, Vancouver, B.C. V6A 2T7

If your grant application is successful you will receive a confirmation via email.

Project Completion

- All projects must be completed and final reports submitted by June 30 of the program year.

Additional information

- Successful applicants who have not been funded before may be required to provide proof of their Social Insurance Number to begin processing payment.
- Vancouver Foundation staff appreciate the opportunity to make site visits. In some cases, we may ask to highlight your project for use in our communications and publications.

2024 - 25 DOWNTOWN EASTSIDE SMALL ARTS GRANTS: GROUP APPLICATION

This application is organised into 4 parts:

1. The Artists and the Downtown Eastside
2. Your Project: What It Is and How You'll Do It
3. About the Artists
4. Support Material

Note: Each group member is required to independently complete their portion of Parts 1 and 3

1. THE ARTISTS AND THE DOWNTOWN EASTSIDE

Applicant A

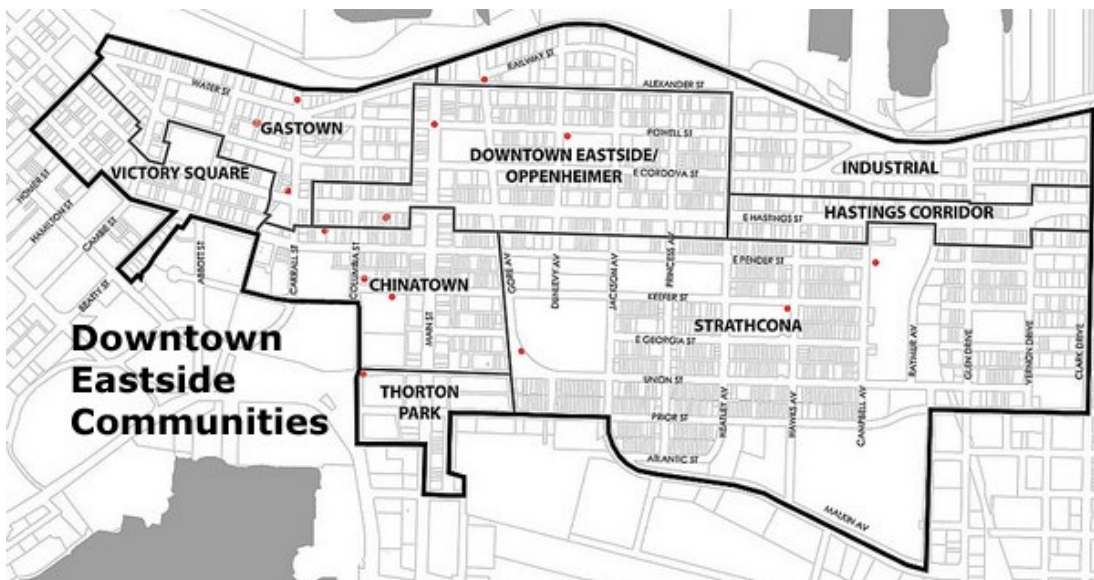
First Name: (Legal Name)		Last Name: (Legal Name)	
Residential Address:			
City:	Province:	Postal code:	
Phone:		*Email Address:	

Please note: you are required to submit an email address for your application to be considered.

Do you live in the Downtown Eastside as described by the map below?

Yes

No



NOTE: The boundaries of the Downtown Eastside (as described by the map below) are:

- north: rail yards and port lands
- south: Malkin Avenue
- west: Richards Street
- east: Clark Drive

How would you describe your connection to the DTES? This may include attending programs, social activities, volunteer or paid work opportunities and more!

What type (or types) of art does your project include?

- | | |
|---|--|
| <input type="checkbox"/> Beading | <input type="checkbox"/> Jewellery |
| <input type="checkbox"/> Cartooning | <input type="checkbox"/> Literary / Publishing |
| <input type="checkbox"/> Carving / Woodwork | <input type="checkbox"/> Mixed Media |
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Music |
| <input type="checkbox"/> Fashion-clothing | <input type="checkbox"/> Painting |
| <input type="checkbox"/> Film | <input type="checkbox"/> Performance |
| <input type="checkbox"/> First Nations | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Illustration / Drawing | <input type="checkbox"/> Body Art |
| | <input type="checkbox"/> Sculpture |
| | <input type="checkbox"/> Culinary Arts |
- Other (describe): _____

As an emerging artist, please name at least three artistic skills and at least three professional/business skills (non artistic) that you would like to develop through your proposed project. (For example: artistic skills might be blending colour, shading, and stretching canvas; professional skills might be budgeting, time management, and online promotion).

Artistic Skill #1: _____	Professional Skill #1: _____
Artistic Skill #2: _____	Professional Skill #2: _____
Artistic Skill #3: _____	Professional Skill #3: _____

Have you applied to receive funding from DTES Small Arts Grants before? Yes No
If so, how many years have you received funding? 0 1 2 3 3+

If you have received funding before, how did it support you as an emerging artist? (Questions to consider: did you grow as an artist? As a person? If so, how? Why is that important to you?)

Are you applying for or will you be receiving any other grants for your project? Yes No

If so, please describe: _____

Section 1 repeated for Applicants B, C, and D as required

2. YOUR GROUP PROJECT: WHAT IT IS, HOW YOU'LL DO IT, AND WHY?

First, let's find out what your project is. For the questions below, the goal is to describe the actual results of your project (things that can be seen, touched, heard, etc.) in as much detail as possible. Remember that you know what your project is, but the jury doesn't! Give them as much information as you can to help them understand your amazing ideas! Consider the following questions when describing your project:

- What will people see when they look at your project?
- What will people feel when they touch your project?
- What will people hear when they listen to your project?
- What are you going to make?
- Will you be taking workshops or classes to aid in your project?

Use any or all of the answer(s) to the questions above, to help you describe your project below:

Now, let's find out how you will do your project. In the timeline below, the goal is to create a big "to do" list by plotting specific tasks that need to be completed at specific times. This an important question, so answer as fully as possible. Remember that *you* know how to do your project, but the jury doesn't know how you'll do it! Give them as much information as possible so they can understand your process!

TIMELINE

Timeline (Month)	What will you do?	What will DTES SAG do?
		<ul style="list-style-type: none"> • Distribute cheques to successful applicants
		<ul style="list-style-type: none"> • Events for Grantees
		<ul style="list-style-type: none"> • Help successful applicants create Artist Pages on the Vancouver Foundation website • Host skill-building workshops for successful applicants
		<ul style="list-style-type: none"> • Release Group Show Application Forms and promote other opportunities
		<ul style="list-style-type: none"> • DTES SAG Group Show Exhibition (pending Public Health Orders)
MONTH 6		<ul style="list-style-type: none"> • Collect Final Reports from successful applicants

Where will you present your project to the public? (For example, a specific gallery).

When will you present your project to the public? (For example, a specific time, date, and/or month).

How did you hear about the DTES Small Arts Grants Program?

- Carnegie Newsletter
- Heart of the City Festival Program
- Website
- Social Media
- VAC Member
- Other _____

EXPENSES

Please note that receipts are not necessary, however you must provide a detailed report. Note: we do not support studio rental or art-making time, etc. Expenses should include taxes and contingencies (e.g. unforeseen circumstances) spent within each section below. Do not list all tax and contingency expenses on the Other line, these expenses should be throughout your budget.

CAPITAL + EDUCATIONAL COSTS = 20% of total cost or less

Amount may not be more than \$200 per group member

CAPITAL costs are items that **do not** get used-up in the process of making art (e.g. cameras, carving tools, etc.).

C = \$ _____

Describe: _____

EDUCATIONAL costs (e.g. taking classes or workshops, or learning materials related to the project).

E = \$ _____

Describe: _____

C + E =

\$ _____

Professional services (e.g. web design, business cards, printing, framing, etc.)

Describe: _____

\$ _____

Materials (e.g. paint, clay, textiles, frames, canvas, ink)

Describe: _____

\$ _____

Promotion (e.g. posters, flyers, ads)

Describe: _____

\$ _____

Presentation (e.g. a group show, a craft fair, refreshments for reception)

Amount may not be more than \$100 per group member

Describe: _____

\$ _____

Facilities rental (if applicable, e.g. exhibition space)

Amount may not be more than \$200 per group member

Describe: _____

\$ _____

Other

Describe: _____

\$ _____

Additional Funding: _____

Include information on additional funds for the project, if applicable

\$ _____

Total Expenses

Total project expenses may not exceed \$6,000

\$ _____

How much are you asking for from the DTES Small Arts Grants Program?

The amount requested may not be more than \$1,000 per group member

\$ _____

Note: If a grant is awarded to fund your group project, the total amount of the grant will be divided equally between group members, e.g. a group of 3 people is awarded a grant of \$3000, each individual group member would receive a cheque in their name for \$1000.

3. INFORMATION ABOUT THE ARTISTS

The following questions are optional. You are not required to answer them. However, your answers are important to us. We want to understand the lives of our artists. These answers will not affect your grant application. We use this information to ensure applicants represent the diversity of our community. Your information can help us to improve our granting process. The information is confidential and for our use only.

Applicant #A

Name
1. Age Range <input type="checkbox"/> 13-17 <input type="checkbox"/> 18-24 <input type="checkbox"/> 25-34 <input type="checkbox"/> 35-44 <input type="checkbox"/> 45-54 <input type="checkbox"/> 55-64 <input type="checkbox"/> 65-74 <input type="checkbox"/> 75 and older
2. Gender <input type="checkbox"/> Non-Binary <input type="checkbox"/> Trans <input type="checkbox"/> Two Spirit <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> _____
3 a. Were you born in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No b. How long have you lived and/or worked in the Downtown Eastside? <input type="checkbox"/> less than one year <input type="checkbox"/> 1-5 years <input type="checkbox"/> 5 years or more c. Please select which best describes your current housing situation. <input type="checkbox"/> Home owner <input type="checkbox"/> Renter <input type="checkbox"/> Co-op <input type="checkbox"/> Shared Housing <input type="checkbox"/> Temporary Shelter If you do not see your housing situation listed, please enter your preferred term here: _____
4 a. Do you identify as an Indigenous Person? (The term "Indigenous" refers to First Nations, Inuit, and Métis people collectively). <input type="checkbox"/> Yes <input type="checkbox"/> No b. If yes, please share your heritage here: <input type="checkbox"/> First Nations <input type="checkbox"/> Métis <input type="checkbox"/> Inuit <input type="checkbox"/> _____
5. What is your preferred language of communication? <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Vietnamese <input type="checkbox"/> Punjabi <input type="checkbox"/> Cantonese <input type="checkbox"/> Mandarin <input type="checkbox"/> Tagalog <input type="checkbox"/> Write the name of your preferred language here.) _____

Section 3 repeated for Applicants B, C, and D as required

4. Support Materials

You are required to include support materials as part of your application. These can be included with your online application or emailed to dtesartsgrants@gmail.com or dropped off at the Carnegie Centre.

Please email dtesartsgrants@gmail.com for drop off instructions.

DO NOT SEND ORIGINALS—SUPPORT MATERIALS WILL NOT BE RETURNED

- LABEL EVERYTHING! CDs, DVDs, cases, envelopes, paper, prints, posters, digital files....EVERYTHING! 😊
Name, Title, Medium (if it is a photo of artwork).
- YouTube or Vimeo links are acceptable. Please do not send any other links to images or videos No Facebook

Visual artists: Send THREE (3) separate images

Accepted formats:

- Prints/photocopies no larger than 8.5" x 11" each labelled with a title and your name
- Digital images THREE (3) separate files (3 JPEGs or PDFs), each file not exceeding 2 MB.

NOTE: All files must be named with the artist's last name and image's title separated by an underscore '_' (e.g. Smith_WonderlandScene).

Videographers: All samples combined must not exceed TEN minutes.

Accepted formats:

- YouTube and/or Vimeo links
- DVDs or
- USB flash drive

NOTE: Please select work from within the past five years.

Musicians: THREE (3) recorded original songs and their lyrics and/or charts.

Accepted formats:

- YouTube and/or Vimeo links
- CDs or
- DVDs

NOTE: Include images of performances, posters, & other promo materials.

Writers: Content should be at least 1000 words. For poetry send 10 poems or 500 words, whichever is less

Accepted formats:

- Photocopies of manuscripts, screenplays, chapbooks, poetry, etc.
- For text files, please use PDF or Microsoft Word files..

NOTE: Include where your work has been seen/published.

Performers: Send us a list of places where you have performed.

Accepted formats:

- YouTube and/or Vimeo links
- DVDs or
- USB flash drive

NOTE: Include posters; magazine or newsletter articles related to your public performances

Personal information release

Only the Program Coordinator and staff, Volunteer Advisory Committee members and Vancouver Foundation staff have permission to see your application. With your approval, the DTES Small Grants website will feature a photograph of you and your artwork. Carnegie Community Centre and the Vancouver Foundation may also use these images, with your permission.

Mailing List Consent

Applicant #A

Signature

Date

- Yes, I would like to receive general information about the DTES Small Arts Grants program by email.

Applicant #B

Signature

Date

- Yes, I would like to receive general information about the DTES Small Arts Grants program by email.

Applicant #C

Signature

Date

- Yes, I would like to receive general information about the DTES Small Arts Grants program by email.

Applicant #D

Signature

Date

- Yes, I would like to receive general information about the DTES Small Arts Grants program by email.

APPLICATION CHECKLIST

- We have included our contact information and answered all the questions
- We have completed our Timeline
- We have completed our Budget
- We have all included samples of our artwork
- We have all signed and dated our application
- We have photocopied our application for our own records

Thank you for applying!

5. THE ARTISTS AND THE DOWNTOWN EASTSIDE

Applicant B

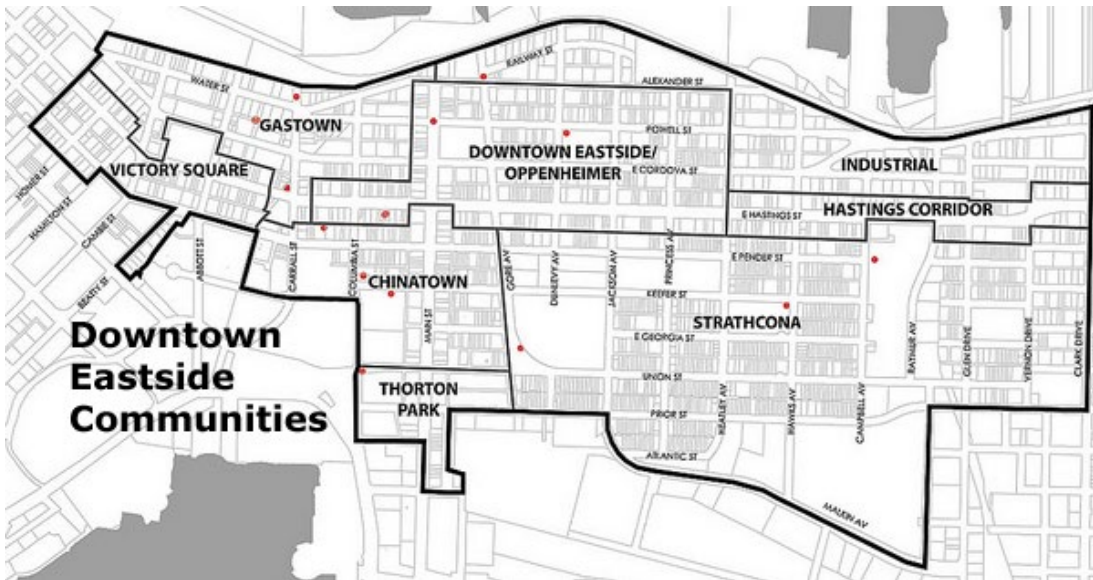
First Name: (Legal Name)		Last Name: (Legal Name)	
Residential Address:			
City:	Province:	Postal code:	
Phone:		*Email Address:	

Please note: you are required to submit an email address for your application to be considered.

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- | | |
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| <input type="checkbox"/> Film | <input type="checkbox"/> Performance |
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If so, please describe: _____

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